



Board of Directors Meeting Minutes

Athenian eAcademy

Thursday, August 29, 2019

Present: Brett Nielsen, Dr. Amy Smith, Karen Ellingson, Matt Throckmorton

Excused: Gene Trombetti

Guests: Rebecca Strait, Don Guyman, Joel Wright, Cheryl Mietchen, Amber Anderson, Kami Alvarez

Call to Order - Meeting was called to order at 4:32 pm by Brett Nielsen

1. New Board Member

a. Brett Nielsen motioned that Don Guyman be added on as a board member. Amy seconded the motion. The motion passed unanimously.

2. Matt motioned there be a change in agenda moving the executive session to the second agenda item.

a. Amy seconded the motion. The motion passed unanimously.

3. The board moved into executive session.

4. At 5:06 pm the public board meeting resumed. Brett moved the board move back into regular session and Amy seconded.

a. Amy motioned that the school issue an RFP for management services and Brett seconded the motion. Vote carried with a unanimous vote.

5. Review of Minutes

a. Amy moved for the approval of minutes with Don seconding the motion.

6. Review of Financials

a. Rebecca Strait gave a report on financials

b. Current enrollment at 672 students

c. Days of cash on hand

d. Monthly budget meetings with SPED director and distance ed director

e. Beginning of the year costs are higher in curriculum and supplies and costs are higher due to repairs for building maintenance

f. BCI audit passed

7. CEO Report

a. Matt reported that the audit went well and that our current enrollment was at 672 which is approximately 100 students higher than last year.

8. Academic Director Report

a. Kami shared a report on K-3 literacy and reported a gain of approximately 20% in reading scores from the 2017-2018 school year to the 2018 -2019 school year. The school met their reading goal, however, they missed the state goal by 5%. Matt questioned why the scores are so low for second grade, Kami reported that she would have to disaggregate the data to look into it further.

b. Kami shared NWEA data from last year that showed the school's progress from fall 2018 to spring 2019.

9. Board Training

a. Cheryl Mietchen, Athenian eAcademy's SPED director, presented information on Child Find.

b. She started by sharing the law on Child Find

c. LEA is responsible for finding students and giving services (speech, hearing, vision)

d. She went over how students are referred and the timeline for referring students.

e. Amy asked about how our distance ed students are referred and Cheryl explained that parents can refer students at which point they are tested without delay.

10. Approval of Early Literacy Plan

a. Kami presented a revised early literacy plan for the board to approve.

b. Amy moved that the board vote on approving the plan and Don seconded. The plan was approved with a unanimous vote.

11. Approval of Facility Use Fee Schedule

a. Kami presented a Facility Use Fee Schedule for Approval.

b. Matt explained the law behind the need for this policy.

c. A question was asked about the cost and whether it was reasonable. Kami said it was lower than many others, however, our facilities are not in demand. Most people asking to use a classroom are employees.

d. Don moved that the board vote upon approving the plan with Amy seconding. Approval of the fee schedule passed unanimously.

12. Update on Turn Around

a. Kami reported we accepted RFP for Catapult and need to decide how to pay consultants, we also need to create our own contract.

13. Update on Probation Letter

a. Kami reported that she and Brett met with Michael Clark and went through the probation letter from the state charter board. She emailed all board members

the update, one thing she said to note was that the letter hadn't been updated since April.

Meeting adjourned at 6:01 pm

Next Meeting: September 26th @ 4:30 pm